

LOWER CAPE MAY REGIONAL SCHOOL DISTRICT
Cape May, New Jersey
Board of Education Meeting October 26, 2017

AGENDA

1. Call to order.
2. Roll call - *indicates roll call vote required.
3. Pledge of allegiance.
4. Correspondence.
5. Committee Reports and Member Comments:
 - Finance/Negotiations
 - Curriculum/Personnel/Affirmative Action
 - Policy/Public Relations/Articulation/Special Projects & Community
 - Building & Grounds/Transportation/Athletics & Extra Curricular
 - NJSBA/Legislative/County School Board
6. Accept questions and comments from the public on agenda items.
7. Presentation(s):
 - Superintendent's Annual Report:*
 - Professional Development Activities (N.J.A.C. 6:8-4.10).
 - Condition of school facilities (N.J.A.C. 6:8-4.10).
 - Status of mandated program reviews (N.J.A.C. 6:8-4.10).
 - Community support data contained in Indicator 1.2.
8. Staff Reports.
9. Approve work session, executive session and regular meeting minutes from the Board of Education meeting of September 28, 2017.
10. CONSENT AGENDA: The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda:

FINANCE

- a. Approve the Preliminary Monthly Budget Summary Report for the 2017/18 school year through August 31, 2017 pending audit. Pursuant to N.J.A.C.6A:23-2.11(c).3 the Board Secretary certifies that as of August 31, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.A.C. 6A:23-2.11(a).

- b. Approve the Board Secretary Report for August 2017, pending audit. Pursuant to N.J.A.C.6A:23-2(c)4 the Board of Education certifies by a roll call that as of August 31, 2017 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. Approve the August 2017 preliminary report of the Treasurer of School Funds for the 2017/18 school year. It is in agreement with the August 31, 2017 report of the Board Secretary, pending audit.
- d. Approve transfers made by the Superintendent pursuant to Title 18A:22-8.1.
- e. Approve payment of bills.
- f. Approve the out of district staff development workshops and professional development activities.
- g. Approve the field trips.
- h. Approve the school fundraising activities.
- i. Approve Janice Utsch to attend New Jersey Association of School Librarians Fall Conference in Long Branch, NJ from November 16-17, 2017 at a cost not to exceed \$500.00 as per statute.
- j. Approve Frank Zilinek to attend the Eastern Athletic Trainers Association Clinical Symposium from Boston, MA from January 5-7, 2018 at a cost not to exceed \$900.00 as per statute.
- k. Approve 2017/18 Transportation Agreement with Camden County Education Services Commission at the cost of \$13,145.40 for transporting case#ML4604 to and from Dwight Eisenhower Middle School.
- l. Approve the submission of the Annual Maintenance Budget (M1 Form) to the county office by November 15, 2017.
- m. Approve the calendar for the 2018/19 Budget Preparation Time-lines.
- n. Approve the resolution of a Bylaw Amendment for the Southern Coastal Regional Employee Benefits Fund.

- o. Approve the resolution for awarding a one-year contract for a Broker of Record for the Southern Coastal Regional Employees Benefit Fund effective January 1, 2018 (name of Broker and commission % to be brought to the meeting).
- p. Approve the reimbursement to the following as per contract:

Joyann Ford	5.5 vacation days
Susan Wolfe	43 sick days
Sherri Barber	69 sick days
- q. Approve reimbursement to Shannon Ray for 3 credits at Rowan University in the amount of \$1,365.00 as per contract.
- r. Approve the 3-year Shared Services Agreement with Lower Township Elementary for fuel from July 1, 2017 to June 30, 2020.
- s. Approve the Memorandum of Agreement with the Support Staff for the school years 2017/18 through 2019/20.
- t. Approve the Agreement with Technology for Education and Communication Consulting, Inc. for the 2017/18 school year.
- u. Approve the 5-year Lease Agreement with Pitney Bowes at the quarterly cost of \$752.22.
- v. Approve a sidebar agreement with the part-time bus drivers for an attendance incentive for the duration of the contract.
- w. Approve to award the bid to Robert Ganter Contractors, Inc. in the total amount of \$53,500.00 for the Administration Shingle Roof Replacement.

CURRICULUM AND INSTRUCTION

- a. Approve the following homebound cases:

<u>Case #</u>	<u>Date</u>
RM110903	10/5/17
NG110502	10/12/17
LC061700	10/20/17

- b. Approve members of the Lower Cape May Regional District Evaluation Advisory Committee (DEAC) for the 2017/18 school year as follows:
- | | |
|--------------------|---------------------|
| Christopher Kobik | Superintendent |
| Kathleen Elwell | Board Member |
| Zach Palombo | HS Asst. Principal |
| Mark Schiffbauer | RMT Asst. Principal |
| Cynthia Kline | RMT Teacher |
| Tammi McGarrigle | HS Teacher |
| Kathy Parker | LCMREA |
| Heather Sekela | Parent |
| Joseph Castellucci | Chair |
- c. Approve the following Building Level School Improvement Panels for the 2017/18 school year as follows:
- High School
- | | |
|---------------|---------------------|
| Larry Ziemba | Principal |
| Peter Daly | Assistant Principal |
| Ray Obst | Teacher |
| Ryan Slaney | Teacher |
| Dave Pacevich | Teacher |
- RMT
- | | |
|----------------|--------------------|
| Greg Lasher | Principal |
| Tara Saminego | Guidance Counselor |
| Anthony D'Aleo | Teacher |
| Elaine Marro | Teacher |
| Lori Schulte | Teacher |
- d. Approve the LCMRSD participation in the Cape May County JDAI Innovations Fund Grant to provide our schools with a Parent Advocate, Laura Macey to work with students and families at no cost to the district.
- e. Approve Memorandum of Understanding and Residency Plan with the Foundation for Educational Administration for Zachary Palombo's participation in the NJ Leaders to Leaders mentoring and induction program.

PERSONNEL

- a. Approve the following substitute teacher(s) for the 2017/18 school year:
- | | |
|------------------|---------------------|
| Abigail Williams | 60 credits |
| Brigid Stewart | 60 credits |
| Ashley Eiler | Stockton University |
- b. Approve Shannon Bucko's Foster Care leave of absence from October 10 to 17, 2017 using the Family Leave Act and Family Medical Leave Act as per contract.

- c. Approve Angela LoBiondo as a Long-Term Substitute Teacher of Math at RMT effective October 2, 2017 at the rate of \$85 per diem (after 20 days the rate will increase to \$150 per diem) without benefits.
- d. Approve (name to be determined) as High School Special Education Teacher of English Mentor for Kelly Godfrey for the 2017/18 school year.
- e. Approve Sandy Eakin as High School Subject Area Mentor for Eugene Taylor for the 2017/18 school year.
- f. Approve Lindsay Obermeyer as a substitute nurse – 60 credits for the 2017/18 school year.
- g. Approve Christopher Adams as a Long-Term Substitute Special Education Teacher of History at the High School effective October 6, 2017 at the rate of \$85 per diem (after 20 days the rate will increase to \$150 per diem) without benefits.
- h. Approve Chuck Mussachio as a Substitute Guidance Counselor at the High School from January 18 to June 14, 2018 (or end of school year) at the rate of \$85 per diem (after 20 days the rate will increase to \$150 per diem) without benefits.
- i. Approve a Long-Term Substitute Teacher of Math at the High School effective October 13, 2017 to March 5, 2018 at the rate of \$85 per diem (after 20 days the rate will increase to \$150 per diem) without benefits (name to be brought to the meeting).
- j. Approve Colleen Ferraro’s medical leave of absence from November 6, 2017 up to 4 weeks.

POLICY

- a. Approve for second reading/adoption Policy Alert 213 as prepared by Strauss Esmay, and revisions to Regulation 7510 Use of School Facilities as recommended by the Committee.
- b. Approve the revised job description for Dynamic Learning Maps Coordinator.
- c. Approve the resolution for the submission of the District Performance Review (DPR) for the New Jersey Quality Single Accountability Continuum for the 2017/18 school year.

ATLETICS AND EXTRA CURRICULAR

- a. Approve two Eagle Scout projects to replace baseball Field Press Box and Dugouts.

- b. Approve the following 2017/18 coaches:

Dennis Elia	HS Assistant Wrestling
Mark Mallett	HS Vol. Assistant Wrestling
Erik Simonsen	HS & RMT Vol. Assistant Wrestling
Kevin Coombs	RMT Wrestling Coach (pending paperwork)
Kiersten Hughes	HS Assistant Softball
Karl Geisinger	HS Assistant Girls Basketball (pending paperwork)
Bob Bonner	RMT Boys Basketball

BUILDING AND GROUNDS

- a. Approve the Art of Gymnastics and Cheer to use the Paul W. Schmidtchen theatre for either June 26 to 29, 2018 on June 26th 4 to 6 p.m. for load-in and on June 27th to 29th, 2018 from 4 to 9 p.m. for their rehearsals and recital (pending availability). All further arrangements will be coordinated with John Drechen. This is contingent upon no conflicts with our own school district activities. A certificate of insurance is also required.
11. Consideration of additional items that may be properly presented to the Board of Education at this time.
 12. Receive comments from the public in accordance with the Board of Education's policy on participation at Board meetings. Each statement made by a participant shall be limited to five minutes' duration.
 13. **BE IT RESOLVED:** that the Board go into closed session to discuss personnel matters, labor relations, litigation, and matters within the attorney client privilege, the general nature of which is as follows and that these matters will be disclosed to the public when the particular items under discussion have been concluded: