



**LOWER CAPE MAY  
REGIONAL  
SCHOOL DISTRICT**

**RICHARD J. HOOYMAN,  
PRESIDENT  
GARY PLAYFORD,  
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GARY DOUGLASS  
KATHLEEN ELWELL  
DAVID GOLDEN  
NICOLE MORRISON  
HARRY F. SUNDBROM, JR.  
CHRIS VASSAR**

A handwritten signature in black ink, appearing to be "R. Hooyman", written over the printed name of Richard J. Hooyman.

December 15, 2017: Digest of proceedings from the Office of the Superintendent.

The Board approved:

The work session, executive session and regular meeting minutes from the Board of Education meeting of November 16, 2017.

The Preliminary Monthly Budget Summary Report for the 2017/18 school year through October 31, 2017 pending audit.

The Board Secretary Report for October 2017, pending audit.

The October 2017 preliminary report of the Treasurer of School Funds for the 2017/18 school year.

The payment of bills.

The transfers made by the Superintendent pursuant to Title 18A:22-8.1.

The list of out of district staff development workshops and professional development activities.

The list of field trips.

The list of school fundraising activities.

The following resolution: "On the recommendation of the Finance Committee, the 2016/17 Audit to be accepted as presented by Inverso and Stewart."

The resolution to renew the Southern Coastal Regional Employee Benefits Fund and to adopt the Indemnity and Trust Agreement commencing on January 1, 2018 and ending December 31, 2020.

The resolution of Change Order No. 1 for LCMR Single Roof Replacement Administration Building.

The Uniform State Memorandum of Agreement (MOA) between the Lower Cape May Regional School District and Local and County Law Enforcement Agencies for the 2017/18 school year.

Sandra Adams to attend the AP Summer Institute Spanish Language at Fordham University in New York from July 9 to 13, 2018 at a cost not to exceed \$ 1,850.00 as per statute.

Reimbursement to Zachary Palombo for 3 credits at University of Arkansas in the amount of \$1,390.00 as per contract.

The 2017/18 Joint Transportation Agreement with Rancocas Valley Regional for a transport to and from BCSSSD at the cost not to exceed \$49,000.00.

The amendment to the ESEA FY18 Grant, appropriating FY17 Carryover funds to the FY18 grant in the amount of \$8,525.00.

The following 2 novels for the AP English 12 Curriculum: "The Tortilla Curtain" by T.C. Boyle and "The Road" by Cormac McCarthy.

The resolution to certify that the Qualitative (1) and Quantitative (1) Merit Criterion for the Business Administrator/Board Secretary's 2016/17 two Merit Goals have been met.

The following substitute teachers for the 2017/18 school year: Joshua Dickinson, William Barnd, Kathryn Axelsson and Sally Yerk.

Anthony Gitto as a High School Full time Teacher of Spanish, BA step 1, pro-rated, effective January 2, 2018.

Elaine Marro's medical leave of absence effective November 15, 2017 and her maternity leave of absence from February 2, 2018 through March 5, 2018 using accumulated sick leave and the Family Leave Act and Family Medical Leave Act as per contract.

The extension of Angela Schwab as a long term substitute teacher of Special Education for RMT, effective January 2 through February 28, 2018 at \$150 per diem without benefits.

Angela Lobiondo as long term substitute teacher of Math at RMT, effective November 15, 2017 through March 5, 2018 at \$150 per diem without benefits.

Lauren Hansen's move from 10 month Secretary, step 5 with benefits at RMT to 10 month Administrative Secretary, step 5 with benefits at RMT effective January 2, 2018.

Lauren Hansen's move from 10 month Administrative Secretary, step 5 with benefits at RMT to 12 month Administrative Secretary, step 6 at RMT, effective July 1, 2018.

The revised Use of Facility Fee Schedule to include the field house.

The new job description for Supervisor of Security.

The 2018 Spring Coaches as follows:

High School

Baseball

Ryan Slaney - Head Coach

Casey Carothers - Assistant

Zach Dunbar - Assistant

Softball

Courtney Gingrich - Head Coach

Kelly McConnell - Assistant

Kierstan Hughes - Assistant

Golf

Jeff Wunder - Head Coach

Anthony D'Aleo - Assistant

Tennis

Greg Douglass - Head Coach

Scott Douglass - Assistant

Girls Lax

JoAnn McLaughlin - Head Coach

Kaitlyn Olsen - Assistant

Brittany O'Donnell - Assistant

Boys Lax

Chris Boyle - Head Coach

Chris Stone - Assistant

Mike Frankenfield - Assistant

Boys Track

Syd Peterkin - Head Coach

Rich Demers - Assistant

Girls Track

Dave Pacevich - Head Coach

Weight Room

Mike Wilson

RMT

Softball

Mark Dougherty

Baseball

Kyle Holt

Girls Track

Colleen Ferarro

Boys Track

Mark Ridgway

The following Wrestling Coaches for the 2017/18 school year: Roy Olsen, Paraprofessional; Josh Dickinson, Volunteer; Tyler DeShields, Paraprofessional; Zach Hicks, Paraprofessional; Andrew Fisher, Paraprofessional.

Theatreworks USA, under the direction of Lower Township Elementary School, Chris Shivers, Mitnick School Principal, to use the Paul W. Schmidtchen theatre for January 25, 2018 for set-up time at 8 a.m. and for the show at 10 a.m.

The Board accepted:

A \$500 donation from City of Cape May for the High School band's participation in the parade.

A \$1,200.00 donation from LCM Baseball Diamond Club Boosters to be used to purchase baseball equipment for the Field House.

A \$1,000.00 donation from LCMR Education Assoc for the purchase of rally shirts.

Patricia Neville's letter of retirement as Teacher of Art, effective June 30, 2018.

Barbara Kimsey's letter of retirement as Part-time Bus Driver, effective June 30, 2018.

William Kimsey's letter of retirement as Part-time Bus Driver, effective June 30, 2018.

Letitia Carpinelli's letter of retirement as Media Specialist, effective December 31, 2018.

Next Board Meeting:

Reorganization Meeting January 4, 2018 4:30pm

Board Meeting January 25, 2018 7:00pm

